



**Mitsubishi Motors Malaysia Sdn Bhd** is the official distributor of Mitsubishi Motors vehicles in Malaysia. As one of Malaysia's leading automotive company, Mitsubishi Motors Malaysia is committed to produce and sell vehicles that are technologically advanced, high in quality, performance, safety and comfort.

We invite suitable talented individuals who are result-oriented, fast-paced and committed to join us as:

## **MANAGER – INTERNAL AUDITOR** **(based in Shah Alam)**

The Internal Auditor will be responsible for conducting internal audits to assess the effectiveness of internal controls, accuracy of financial records, and efficiency of operations. This role involves evaluating compliance with applicable laws and regulations, identifying areas of improvement, and providing recommendations to enhance the company's risk management and governance processes.

### **Responsibilities:**

- Perform detailed examinations of internal documents, financial records, operational procedures, and compliance with rules & regulations to ensure accuracy and efficiency.
- Evaluate the effectiveness of internal controls and risk management processes by assessing the adequacy and effectiveness of internal controls and risk management strategies to identify potential weaknesses and areas for improvement.
- Analyze financial statements and records to ensure they are accurate, complete, and in compliance with relevant laws and regulations.
- Develop and implement yearly audit plans and schedules to ensure the above key activities are executed effectively and comprehensively.
- Collaborate with shareholders'/stakeholders' internal auditors during their periodic audits and actively participate in such audits (including stock-take activities) and ensure that the relevant personnel and departments follow through proactively and timely on the audit findings and recommendations.
- Ensure compliance with all applicable laws implementing internal controls and reporting regulations to enhance internal control and financial reporting and demonstrate the effectiveness of the company's internal controls (e.g. J-SOX);
- To execute effectively and efficiently the necessary audit and evaluation of the internal control systems to ensure the accuracy and reliability of financial reporting as well as ensure the participation by the relevant personnel and departments in such regulatory requirements and timely submissions of the required evaluations, reports, assessments etc. to the stakeholders and/or authorities.
- To recognize opportunities for enhancing processes and systems and provide practical recommendations to improve efficiency and effectiveness.
- To prepare detailed audit reports and present findings to senior management – compile comprehensive audit reports that summarize findings, conclusions, and recommendations, and present them to senior management for review and action.

### **Human Capital Management Department**

Mitsubishi Motors Malaysia Sdn. Bhd. (680028-M)  
Level 6, Building A, Dataran PHB, Saujana Resort, Seksyen U2  
40150 Shah Alam, Selangor Darul Ehsan  
Tel: 03-7680 6688 | Fax: 03-7622 2238  
Website: [www.mitsubishi-motors.com.my](http://www.mitsubishi-motors.com.my)  
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- Collaborate with various departments (including Internal Control team member) to facilitate the implementation of audit recommendations and ensure continuous improvement.
- To track the progress of implemented recommendations and follow up to ensure they are effectively addressing the identified issues.
- Continuously update knowledge on industry trends, regulatory changes, and best practices to ensure audits are conducted in line with current standards.
- To ensure that Internal Control and Internal Audit personnels continue to receive technical and soft skills training.
- To ensure sharing of best practices within the team and facilitate sharing of best practices across business disciplines.
- To conduct or procure trainings or briefings to all internal stakeholders on best practices, policies, processes, training for awareness & knowledge of any legal development, new laws (if any) and compliance requirements and guidelines.

### Requirements:

- Bachelor's degree in accounting, Finance or a related field from a reputable university (min. 2<sup>nd</sup> Class honours or equivalent);
- Certified Internal Auditor or Certified Public Accountant designation preferred.
- Minimum of 3-5 years of experience in internal auditing or related field.
- Strong understanding of accounting principles and auditing standards.
- Relevant working experience with an established MNC in internal control, internal audit, compliance and risk management (particularly in automotive or manufacturing sectors).
- Flexible attitude in working outside office hours if necessary
- Flexible with office environment with occasional travels to various branch/warehouse locations.
- Commercial oriented, dynamic and able to grasp new issues quickly without much supervision.
- Ability to work independently and as part of a team
- Strong communication and interpersonal skills, and possess strong stakeholders' management skills
- Excellent analytical and problem-solving skills
- Proficient in using audit software and Microsoft Office Suite.
- High attention to detail and organizational skills; and Resourceful.
- Able to motivate, coach and develop dynamic individuals within the team.
- Able to communicate effectively with all levels; Fluent in written and spoken English and Bahasa Malaysia

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications with a recent passport-sized photograph to:

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