



Mitsubishi Motors Malaysia Sdn Bhd is the exclusive distributor of Mitsubishi Motors passenger cars in Malaysia. Our mission is to establish the Mitsubishi Motors motto of "Driving pleasure and assured security". Mitsubishi Motors is known for its simplicity and fortitude of driving performance, handling, safety and durability.

We invite suitable talented individuals who are result-oriented, fast-paced, committed, mature and can work as a team to join us as:

## EXECUTIVE / SENIOR EXECUTIVE– STOCKIST, PARTS SALES & ADMINISTRATION (based in Shah Alam)

To facilitate dealer/stockist parts ordering processes from orders issued until goods received with effective credit control & shipment tracking. To enhance parts sales through parts promotion and market competitiveness activities.

### Responsibilities:

- To handle stockists parts sales and network expansion in East Malaysia market. To develop new products or localization according to market demands
- Frequent visits all active stockists to follow up sales and collect market information on parallel import and counterfeit parts.
- To collect market information on competitive price, analyse parts costing and compile bulk purchase promotion list offer to stockists on monthly basis.
- To identify, source and launch any potential non-safety or performance related products that have high demands which increase the company revenue
- To ensure stockists outstanding debts are collected on time before the due date

### Requirements:

- Preferably Diploma or Degree in business administration and marketing or inventory management related fields
- Minimum 2 years relevant experience in inventory management or related fields at distributor or franchise level
- Pleasant personality, mature, team player, and strong interpersonal skills.
- Result-oriented, resourceful and computer literate
- Good command in both oral and written in English.
- Ability to communicate in Mandarin and Chinese Dialects is added advantage
- Able to work independently with minimum supervision

Interested applicants are invited to write-in, fax or email a detailed resume stating qualifications and experience, current and expected salary together with a recent passport-sized photograph to :

**Human Capital Management Department**  
Mitsubishi Motors Malaysia Sdn. Bhd. (680028-M)  
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